

# Minutes for Quay County Community Wildfire Protection Plan

1st Core Team Meeting

June 4, 2007

1:00

Tucumcari Convention Center

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1. What is a CWPP?
  - a. Guides fuels reduction projects on federal & non-federal lands
  - b. Requirements
    - Collaboration
    - Prioritized Fuel Reduction
    - Treatment of Structural Ignitability
  - c. Tasks involved
    - Task 1:** Engage Interested Parties and Form Core Team
      - Fire chiefs may facilitate smaller meetings in conjunction with fire chiefs meetings to inform others, specifically Ranch Headquarters units, about CWPP
    - Task 2:** Establish a Community Base Map
      - Roads, possibly including field roads
      - Topography, including slope and aspect
      - Major water sources including irrigation
      - Rate of flame spread
      - Height of flames
      - Soil and Water Conservation Services have vegetation maps
    - Task 3:** Develop an Initial CWPP Outline
    - Task 4:** Develop a Community Risk Assessment
    - Task 5:** Establish Community Priorities and Recommendations
    - Task 6:** Develop an Interim Draft CWPP with an Action Plan
    - Task 7:** Complete the Final CWPP
2. Planning process & role of Core Team
  - a. Core Team drives planning process
  - b. Local government, local fire departments, and state entity responsible for forest management
  - c. Federal Agencies - will continue to try to contact BLM

- d. Is anyone absent? - NMDOT, Ranch Headquarters Units representation

3. Two Public Meetings

- a. 1st meeting: Introduction to CWPP
  - August 18th
  - Set up booth at County Fair with information regarding Quay County CWPP
  - Present large map of Quay County and ask people to identify areas where fires have burned using color coded stickers representing large fires (100+ acres) and small fires
- b. 2nd meeting: Setting priorities
- c. Discuss the best way to disseminate information to the public
  - Flyers in local post offices, sent home with elementary students, car show
  - Radio
  - Plateautel, Farmer's Electric, EMNR
  - Enchantment Magazine
  - Tucumcari website

4. Discuss Community Base Map

- a. Provides baseline data to be used for assessing where greatest risks exist
- b. CWPP project boundary is the county boundary

5. Data Needs & Availability

- a. FTP site - Emily will send instructions on how to access FTP
- b. Need to receive data within 10 business days

6. Action Items

- a. Next meeting is July 9, 2007 at 2:00 at the Tucumcari Convention Center
- b. Determine who will provide data - please see table below

Action Items

Name	Task	Due Date
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Emily Geery	Set up FTP and send instructions	June 18
	Invite NMDOT to meeting	July 9
	Invite BLM to meeting	July 9
	Prepare Community Base Maps	July 9
	Design flyer for public meeting and disseminate	July 9
Richard Primrose	Make radio announcement for 1st public meeting	August 18
	Provide GIS data with location of fire districts including stations and substations	June 18
	Announce public meeting on Tucumcari website	
Donald Adams	Contact Plateautel, Farmer's Electric, and Enchantment Magazine to ask if we can advertise with flyer	July 9
Ernesto Hurtado	Provide GIS data for past fire history, fire occurrence, acreage, mitigation of structure fires	June 18
Mike Cherry	Provide contact info for NMDOT - Tony Garcia	June 18
Terrell Treat	GIS data for roads (contact State Land Office)	June 18
	GIS data for rate of spread of flames and flame heights	June 18
Danny or Tommy Wallace	Find out if we can set up complimentary booth at fairgrounds	July 9

